

#### **4.1.21 Draft Minutes of Maynard Parking Authority Meeting**

Virtual Meeting via Zoom, 4:00 PM

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Meeting called to order at 4:05 PM

**Members present:** Justin DeMarco, Nick Johnson, Michael Noble, Rosalind Greenstein\*arrived at 4:30, Megan Zammuto

**Others Present:** Jim Coleman, Lynda Thayer, Bill Nemser, Jacque MacDonald, Jimmy MacDonald

#### **115 Main Street Parking Proposal**

The 115 Main Street project would reduce the municipal parking capacity by two spaces.

The Parking Authority reviewed data from the 2018 MAPC Parking Study that contained the public on-street and off-street parking in downtown Maynard. The reduction of two spaces would be a -.42% decrease in municipal parking spaces. The authority reviewed the peak occupancy for off-street public parking on weekdays (49% occupied) and Saturdays (39% occupied). MAPC suggests that results should be compared to an 85% occupancy guideline and that if occupancy is below this threshold, supply exceeds demand.

Chief Noble shared his observations that this area of the municipal lot is currently underutilized.

Jacque and Jimmy McDonald shared the outline of the project and the safety reasons for a rear entrance/egress into the municipal parking lot.

Jim Coleman shared his perspective on the project, and that it would be positive addition to the community by increasing economic development and making a significant physical improvement to the area.

M. Zammuto made a motion to issue a letter of support to the Select Board for the proposed reduction of two municipal parking spaces for the 115 Main St. Project. The motion was seconded by M. Noble. The motion was supported by all J. DeMarco, N. Johnson, M. Noble, and M. Zammuto (R. Greenstein was not present for the motion).

#### **MBA Presentation Discussion**

The Parking Authority discussed a request to discuss the Phase 1 parking policy and enforcement with the Maynard Business Alliance during their April 5<sup>th</sup> meeting. M. Zammuto summarized the presentation she planned to give, and J. DeMarco provided an update on the signage plan and meter installation. M. Noble discussed enforcement and improved stickers to indicate senior parkers and participants in the winter parking permit program.

#### **Adjournment 4:41 PM**

Minutes Approved April 22, 2021